

Prescribed Format for Submission of Expression of Interest (EOI)

(Same Form to be completed by each member of JV)

Package No.	:	S41-1
Title of Service	:	Competitiveness Study of Potential Private Sectors in Bangladesh

Organization Name:	:	
Address:	:	
Telephone Number:	:	
Email:	:	
Website:	:	

1. <u>Letter of Submission to:</u> Additional Secretary and Project Director, EC4J Project, Ministry of Commerce		
2. <u>Age of the Firm</u> (Counting backward from the date of publication of this REOI) (Year of Establishment, as per Registration Certificate) <i>(Necessary Attachments: Company/Firm's Registration Certificate)</i>	:	
3. <u>Legal Establishment of the Firm</u>		
a) TIN No.	:	
b) VAT Registration No.	:	
c) Trade License No.	:	
d) JV agreement/letter of intent (if applicable)	:	

[Necessary Attachments: TIN Certificate, VAT Certificate, Valid Trade License, JV agreement/letter of intent (if applicable)]

Note: association can be in the form of a Joint Venture (JV) and/or a Sub-Consultancy only. Please mention clearly whether it is Joint Venture (JV) and/or a Sub-Consultancy in case of association.

4. Firm/Company Background (General Information):

(Necessary Attachments: Brochure/Company Profile etc.)

5. Financial Capacity of the Firm (Turnover of last 3 years)

a) 2024-25

:

b) 2023-24

:

c) 2022-23

:

(Necessary Attachments: Audit Report /Payment Received Certificates)

6. Experience of the Firm in Similar Tasks/Assignments (economic research, private sector development, competitiveness analysis, feasibility study, DPP preparation, etc. within Bangladesh country contexts) in the Last 7 Years (from the date of publication of this REOI)

Total No. of Similar Nature Assignment Completed by the Firm in last 7 years

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Project Name	Title/Description of Service	Type of Service	Name and Address of the Client	Service Duration (Start & End Dates)	Value of Service			Man-Month Input	
					Total Value	No. of Partners (if Any)	Value of Service Provided by the Firm	Firm's Input	Partner s' Input

(Necessary Attachments: Details Description of Mentioned Similar Nature Assignment done by the Firm Separately)

7. Demonstrated expertise to work within the potential export/ manufacturing/industry sector/subsectors

Total No. of similar completed services by the Firm in last 7 years

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Project Name	Title/Description of Service	Type of Service	Name and Address of the Client	Service Duration (Start & End Dates)	Value of Service			Man-Month Input	
					Total Value	No. of Partners (if Any)	Value of Service Provided by the Firm	Firm's Input	Partners' Input

(Necessary Attachments: Details Description of Mentioned Assignment done by the Firm Separately)

8. Availability of Key Professionals to Carry out the Assignment

Total number of Key Professionals : _____

<i>SN</i>	<i>Name of Key Professionals</i>	<i>Position held in the Firm</i>	<i>Educational Qualification</i>	<i>Total Years of Experience</i>	<i>Years of Experience in Relevant Field</i>	<i>No. of Years as Firm's Employee</i>

(CV of the Key Professionals need not to be submitted)

9. Organizational Capacity of the Firm

a) Office Space (Area, Floor No. etc.) : _____

b) No. of Support Staffs (Excluding Key Professionals) : _____